

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF

PEACEFUL RIDGE METROPOLITAN DISTRICT

Held: October 21, 2020 at 9:30 a.m.

*Due to the Executive Order issued by Governor Polis on April 26, 2020, requiring all residents of the State of Colorado to stay-at-home to minimize the spread and impact of COVID-19, and the Updated Public Health Order 20-28 implementing the Executive Order, issued by the Colorado Department of Public Health and Environment (CDPHE) on April 26, 2020, the meeting was held via teleconference.*

Attendance

The special meeting of the Board of Directors of Peaceful Ridge Metropolitan District was called and held in accordance with the applicable laws of the State of Colorado. The following Directors, have confirmed their qualifications to serve, were in attendance:

J. Ryan Watson  
J. Mark Watson  
Gordon Wennen

Also present were William P. Ankele, Jr., Esq., and Allison C. Fogg, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law.

Call to Order/Declaration of Quorum

It was noted that a quorum of the Board was present and the meeting was called to order.

Conflict of Interest Disclosures

Mr. Ankele advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. Ankele reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. Ankele inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The participation of the members present was necessary to obtain a

quorum or to otherwise enable the Board to act.

Approval of Agenda

Mr. Ankele presented the proposed agenda to the Board for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the agenda as presented.

Consider Adoption of Resolution Declaring Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings

Mr. Ankele presented the Resolution Declaring Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings to the Board. Following discussion, upon a motion duly made and seconded, the Boards unanimously adopted the resolution.

Public Comment

None.

Consent Agenda

Mr. Ankele provided the items on the consent agenda to the Board. Mr. Ankele advised that any item can be removed from the consent agenda to the regular agenda upon a request from any Director. No items were requested to be moved from the consent agenda. Upon a motion duly made, seconded and unanimously carried, the Board approved, ratified, and adopted the following items:

- Minutes from November 12, 2019 Special Meeting
- Adoption of 2021 Annual Administrative Resolution
- 2019 Annual Report
- Property and Liability Schedule and Limits
- Resolution Establishing Electornix Signature Policy

Legal Matters

Discuss 2020 Legislative Update

Ms. Fogg discussed the 2020 Legislative Update Memorandum with the Board.

Discuss Proposal from Heatherly Creative, LLC for website creation and maintenance

Mr. Ankele presented the Proposal from Heatherly Creative, LLC for website creation maintenance to the Board.

Consider Approval of Independent Contractor Agreement with Heatherly Creative, LLC for website creation and maintenance

Mr. Ankele presented the Independent Contractor Agreement with Heatherly Creative, LLC for website creation and maintenance to the Board. After discussion, the Board did not take action and will continue to wait for the Statewide Internet Portal Authority application to proceed.

<u>Financial Matters</u>	The Board engaged in a discussion regarding setting up financial bank accounts. Upon discussion, the Board directed legal counsel to discuss, and coordinate with Director Wennen the necessary paperwork.
Consider Approval of Payables/Financials	None.
Public Hearing on 2020 Budget Amendment	A 2020 Budget Amendment was not necessary.
Consider Adoption of Resolution Amending 2020 Budget	A 2020 Budget Amendment was not necessary.
Public Hearing on 2021 Budget	Director Mark Watson and Director Wennen opened the public hearing on the proposed 2021 Budget. Mr. Ankele noted that the notice of public hearing was provided in accordance with Colorado law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.
Consider Adoption of Resolution Adopting 2021 Budget	Director Wennen reviewed the 2021 Budget Resolution with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution adopting the 2021 Budget, appropriating funds therefor and certifying 0.000 mills for the General fund, 0.000 mills for the Debt Service fund, 0.000 mills for the Contractual Obligation fund, and 0.000 mills for the Capital Projects fund.
Consider Ratification of 2019 Audit Exemption	Director Wennen presented the 2019 Audit Exemption to the Board. Following discussion, upon a motion duly made and seconded, the Boards unanimously approved the exemption.
Other Business	Next Meeting – November 18, 2021

Adjourn

There being no further business to come before the Board, and following discussion and upon a motion duly made, seconded and unanimously carried, the Board determined to adjourn the meeting.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

*Mark Watson*

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Secretary for the Meeting

The foregoing minutes were approved on the 18<sup>th</sup> day of November, 2021.